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**Orlando Section**

**Executive Committee Meeting**

**December 19, 2017**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EXCOM Meeting Places and Dates for 2017 | | | | | | | | | | | | |
| Date | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| Place |  |  |  |  |  |  |  |  |  |  |  |  |

**Chair Call Meeting to Order: 1900 Hours**

**ExCom Member Attendees:** Deb Hall, Joe Juisai, Genevieve Sapijaszko, Chris Nergard, Warren Macchi, Jorge Medina, Edward Addy, Ravi Rajaravivarma

**Location:** Red Lobster Restaurant, 3552 E. Colonial Drive, Orlando, FL, 32803

**Proxy Notifications**: Donghui Wu, Scott Clary, Joseph Lias, Mike Orlovsky presented proxies to Vice-Chair.

**Quorum:** Quorum tallied and achieved

**Meeting Agenda**

Welcome - Chair vrajaravivarma@valenciacollege.edu Ravi Rajaravivarma

* Acknowledged proxy notifications.
* Attendee introductions.

Vice Chair – Current Affairs dhall@valenciacollege.edu Deb Hall

* The next meeting will be held at unknown location and will be decided in January.
* January training meeting will be held on Saturday, January 20, 2018. Building 10-3rd Floor CDC on Valencia's West Campus. The following have been invited: Genevieve Sapijaszko, Chris Nergard, Joe N., Jorge Medina, ktagye@valenciacollege.edu, Michael Orlovsky, Veeramuthu Rajaravivarma

Secretary – Minutes Review gsapijaszko@ieee.org Genevieve Sapijaszko

* November meeting minutes were reviewed, discussed and unanimously approved. Joe Juisai set the motion to accept and Chris Nergard second the motion with unanimous consent.
* November meeting minutes were sent to all committee members and no reports of disapproval.
* Note: Please provide monthly meeting reports via email no later than 1 week after the meeting. Otherwise the report will not get in the meeting notes for that month.

Financial Treasurer cnergard@ieee.org Chris Nergard

* 2018 budget presented at December meeting
* Note: The student graduation stoles and officer training was added to next year's budget

**December 2017** **Financial Report:**

|  |  |  |
| --- | --- | --- |
| **IEEE CBRS Checking and Savings Account** | |  |
| IEEE CBRS Checking Account | |  |
| Opening Balance |  |  |
| Interest Income |  |  |
| Deposits |  |  |
| Checks Paid Out |  |  |
| Credit Card Transactions |  |  |
| IEEE Transfer |  |  |
| Closing Balance |  |  |
| Long Term Savings | Oct. 31, 2017 | $132,773.95 |

**CHAPTER REPORTS**

**Chapter Chair Joseph Lias**

**No update reported.**

**Membership Development Chair Joe Jusai**

**AESS** (Aerospace and Electronics Systems) **Chris Geiger**

**No update reported.**

**AP/MTT** (Antennas & Propagation/Microwave Theory & Techniques) **Michael Trampler**

**No update reported.**

**TEMS** **Mike Orlovsky**

**No update reported.**

**C** (Computer) **Warren Macchi**

**No update reported.**

**CSP** (Communications/Signal Processing) **Genevieve Sapijaszko**

**No update reported.**

**CSRASMC** (Control Systems/Robotics & Automation/Systems, Man and Cybernetics) **Donghui Wu**

**No update reported.**

**ED** (Electron Devices) **Hang Li (new)**

**No update reported.**

**EP** (Electronics Packaging) **Scott Clary**

**Photonics** **Shin-Tson Wu**

**No update reported.**

**PES/IAS/PELS** (Power Energy/Industry Applications/Power Electronics) **Simon Echeverry**

**No update reported.**

**Valencia Students Marcelo Abrantes**

**DeVry Students Neal Williams**

**No update reported.**

**UCF Students Danny …**

**UCF Photonics Yuan Jiamin**

**No update reported.**

**AFFINITY GROUP REPORTS**

**CN (**Consultants Network) **open**

**Junior Past Chair Michael Orlovsky**

**No update reported.**

**Young Professional Affinity Group** **-**

**No update reported.**

**Life Member** **David Flinchbaugh**

**No update reported.**

**WIE** (Women in Engineering) **Parveen Wahid**

**No update reported.**

**UCF Student WIE UCF** (Women in Engineering) **Sydney Munro**

**No update reported.**

**COMMITTEE REPORTS**

**Awards** **Michael Orlovsky**

**No update reported.**

**Bylaws/Communications/Publications** **Jorge Medina**

Website communications update: <http://www.ewh.ieee.org/r3/orlando/2016/Nov/index.html>

**ExCom Nominating Committee Scott Clary/Joe Jusai/Mike Orlovsky**

**OLD/NEW BUSINESS**

**OLD BUSINESS:**

**EMAIL BUSINESS:**

**NEW BUSINESS:**

* Joe Juisai: We met the membership retention
* We pushed several members to senior IEEE level
* #54 members voted in the Electrion Results
* Election results were read and were certified by the members of the committee.
* Genevieve Sapijaszko will update roster

Election Results:

|  |  |  |  |
| --- | --- | --- | --- |
| Ballot  2017 IEEE Orlando Section Annual Election | | | |
| Start Date | 17-Nov-17 |  |  |
| End Date | 17-Dec-17 |  |  |
|  |  |  |  |
| Position | **Candidate** | **Votes** | **Percent** |
| Chair | Debbie Hall | 53 | 98.1% |
| Chair | Benito Ramos | 1 | 1.8% |
| Vice-Chair | Christopher Nergard | 51 | 100% |
| Secretary | Warren Macchi | 51 | 98% |
| Secretary | Guojun Qi | 1 | 1.9% |
| Treasurer | Genevieve Sapijaszko | 53 | 100% |

**Chair Call Meeting Adjourned: 1920 Hours**

**Attendee Addendum**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Executive Members | | | | |
|  | ***First*** | ***Last*** | ***Affiliation*** | ***Email Address*** |
| Chair | Ravi | Rajaravivarma | IEEE Member | [vrajaravivarma@valenciacollege.edu](mailto:vrajaravivarma@valenciacollege.edu) |
| Vice-Chair | Deb | Hall | IEEE Member | [dhall@valenciacollege.edu](mailto:dhall@valenciacollege.edu) |
| Secretary | Genevieve | Sapijaszko | IEEE member | [gsapijaszko@devry.edu](mailto:gsapijaszko@devry.edu) |
| Treasurer | Chris | Nergard | IEEE Member | [cnergard@ieee.org](mailto:cnergard@ieee.org) |
| Not present | Donghui | Wu | IEEE Member | [Donghui.wu@ieee.org](mailto:Donghui.wu@ieee.org) |
| \* | Warren | Macchi | IEEE Member | wmacchi@abamis.com |
| Not present | Scott | Clary | IEEE Member | [Scott.a.clary@lmco.com](mailto:Scott.a.clary@lmco.com) |
| \* | Joe | Juisai | IEEE Member | [Joe.Juisai@ieee.org](mailto:Joe.Juisai@ieee.org) |
| Proxy | Joseph | Lias | IEEE Member | [JLias@ThorntonandLias.com](mailto:JLias@ThorntonandLias.com) |
| \* | Jorge | Medina | IEEE Member | Jmedina29@cfl.rr.com |
| Proxy | Mike | Orlovsky | IEEE Member | [mcorlovsky@ieee.org](mailto:mcorlovsky@ieee.org) |
| \* | Edward | Addy | IEEE Member | Edward.addy@lmco.com |
| Attendees  Executive Members  Executive Members  Executive Members  Executive Members | | | | |
|  | Gamini | Buwmuch | IEEE Member | [gaminib@ieee.org](mailto:gaminib@ieee.org) |
|  | Michel | Hassan | IEEE Member | [h.hassan@ieee.org](mailto:h.hassan@ieee.org) |
|  | Thomas | Dillen | IEEE Member | [tdillen@valenciacollege.edu](mailto:tdillen@valenciacollege.edu) |
|  | Marie | Trone | IEEE Member | [mtrone@vlaenciacollege.edu](mailto:mtrone@vlaenciacollege.edu) |
|  | Steve | Hepburn | IEEE Member | [Shepburn1@cfl.rr.com](mailto:Shepburn1@cfl.rr.com) |
|  | Alex | Pirela | IEEE Member | [Alexander.r.pirela@gmail.com](mailto:Alexander.r.pirela@gmail.com) |
|  | Robert | Pirela | IEEE Member | [pirela@ieee.org](mailto:pirela@ieee.org) |
|  | Cecilia | Pirela | Not member | Pirela100@aol.com |

\*Regular attendee